**ELA Team Meeting Minutes** 

Place: Ms. Friend's Room Facilitator: Dakisha Perry Thursday, March 2, 2017 Time: 1:45pm

Focus: "MindPlay"

We were instructed to log in zoom.us; however, we could not log into due to conditions with the internet.

Reviewed the following information:

We are able to access the program until April 1, 2017. If we have more than 85% participation this may lead to another extension of use of the program.

Teachers checked the roster in MindPlay to make sure all of their students were in the program. Mr. Battle needed to put his students into the program. We made sure the students names were spelled correctly and the had the correct grade level.

Location and Times for usage of the MindPlay program.

Computer Lab (Battle and White)

Media Center (Friend and Armitage's group)

D. Perry will create a Wikispace or Weebly for updates and/or provide information for the teachers involved in this program.

Update!!!

The media center will not be an option for Monday and Tuesday due to scheduling conflicts with Inborden. Ms. Friend has regrouped the 8<sup>th</sup> grade panther time so that her group will not rotate and she will keep the same students for next 30 days. After speaking with the 7<sup>th</sup> grade team Ms. Friend also made the same panther time scheduling for Ms. Armitage's group.

Teachers have made notecards with all of the website, login, and password information on it.

Teachers started on Friday (March 3, 2017) and Monday (March 6, 2017)

Minutes submitted by:

Ms. Friend

EMS ELA Department Chairperson